



UNIVERSITAS  
PADJADJARAN

# Universitas Padjadjaran Registration Procedure for PAuS ID

(Student Padjadjaran Authentication System)

## Contact Us

Should you require further assistance regarding PAUS ID or any other UNPAD digital platform, **please do not hesitate to contact ULT (Unpad's Help Desk) or Unpad's International Office (Unpad IO)**



# What is PAuS ID?

PAUS ID is the university's centralized authentication system, providing students with secure access to UNPAD's digital resources, including campus Wi-Fi, academic portals, and online learning platforms.

## Single Sign-On (SSO)

PAUS ID serves as your unified digital identity across all UNPAD platforms. This secure single sign-on system eliminates the need to remember multiple credentials by providing centralized access to:

- Academic management systems (PACIS)
- Learning Management Systems (LMS)
- Digital library resources
- Research databases

Once authenticated with your PAuS ID, you can seamlessly navigate between these services without repeated logins, ensuring both convenience and security.

## LiVE Unpad Integration

Your PAUS ID grants access to LiVE Unpad, the university's comprehensive blended learning platform. This integrated system facilitates:

- Attendance tracking for both online and in-person sessions
- Course material distribution
- Assignment and Exam submissions
- Gradebook access
- Shared document repositories
- Virtual consultation scheduling
- Learning analytics dashboard

## Campus Wi-Fi Access

The "UnpadWiFi" and "UnpadWiFiGuest" network requires PAuS ID authentication for internet access across all university premises. This secure connection:

- Provides high-speed internet
- Enables access to restricted academic resources

Allows simultaneous login on multiple devices.

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## Step 1

Access the website: <https://paus.unpad.ac.id/>

Padjadjaran Authentication System  
Universitas Padjadjaran

**PASS UPDATE**  
Wajib ganti password  
tiap 3 bulan demi  
keamanan email Anda.

PAuS Name  
Password  
Captcha

Login  
Registrasi Baru  
Lupa PAuS Name/Password

Helpdesk DPSI  
Bandung  
Gedung 2 Lt.5 JI. Diponegoro No. 35 Bandung  
Jatimangor  
JI. Raya Jatimangor Km. 21 - Ruang Layanan Terpadu Gd. Rektorat Lt. 1 Telp.022-8428888  
ext.1888

Email :  
studentsupport@unpad.ac.id  
(khusus untuk mahasiswa)  
support@unpad.ac.id

## Step 2

Click the “Registrasi Baru” or  
“New Registration” button

PAuS Name  
Password  
Captcha

Login  
Registrasi Baru  
Lupa PAuS Name/Password

## Step 3

Select the registration menu for students (Mahasiswa) by clicking the third option here.

Padjadjaran Authentication System  
Universitas Padjadjaran

Pilih Registrasi

- Pemeriksaan Memeriksa Identitas Dasar
- Pendaftaran Mengisi Identitas Pengguna
- Selesai

Registrasi

- Staff Untuk Staff Universitas Padjadjaran
- Dosen Untuk Dosen Universitas Padjadjaran
- Mahasiswa Untuk Mahasiswa Universitas Padjadjaran

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## Step 4

In the basic identity check menu, enter your NPM (Student Identification Number) and date of birth. After inputting your NPM (Student ID number) and date of birth, Press the “continue” or “lanjut” button

Padjajaran Authentication System  
Universitas Padjadjaran

**Pilih**  
Pilih Registrasi

**Pemeriksaan**  
Memeriksa Identitas Dasar

**Pendaftaran**  
Mengisi Identitas Pengguna

**Selesai**

### Mahasiswa

Silahkan masukan NPM dan Tanggal Lahir Anda dengan format DD-MM-YYYY (misalkan tanggal lahir Anda adalah 24 Maret 1990, maka Anda isi Tanggal Lahir dengan 24-03-1990). Jika Anda mengalami kesulitan, silahkan hubungi tim support kami.

NPM: NPM

Tanggal Lahir: Tanggal Lahir

Lanjut

## Step 5

Fill out the Student Registration Form.

Padjajaran Authentication System  
Universitas Padjadjaran

**Pilih**  
Pilih Registrasi

**Pemeriksaan**  
Memeriksa Identitas Dasar

**Pendaftaran**  
Mengisi Identitas Pengguna

**Selesai**

### Formulir Registrasi Mahasiswa

Nama: MOHD AKRAM FAYEK EL ASHI

Jenis Kelamin: Laki-Laki

Tanggal Lahir: 13-08-1995

Tahun Masuk: 2015

NPM: 160110152001

Fakultas: Fakultas

Password: Password

Konfirmasi Password: Konfirmasi Password

Captcha: fxxw

Daftar

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### Formulir Registrasi Mahasiswa

[Kembali](#)

Nama	MOHD AKRAM FAYEK ELASHI		Jenis Kelamin	Laki-Laki	
Tanggal Lahir	13-08-1995	Tahun Masuk	2015	NPM	160110152001
Fakultas	Fakultas				

1. Input your name under “Nama” or “Name”
2. choose your sex under “Jenis Kelamin” or “Sex”
3. Input your DOB under “Tanggal Lahir” or “Date of Birth”
4. Input the year you got accepted under “Tahun Masuk” or “Year of Acceptance”
5. Input your STUDENT ID under “NPM”
6. Choose your faculty under “Fakultas” or “Faculty”

Password	Password	Captcha	
Konfirmasi Password	Konfirmasi Password	Captcha	

[Daftar](#)

7. Create your password and confirm it  
The password must have a minimal of 8 characters and it needs to include both a letter and a number.
8. fill out the Captcha
9. press “daftar” or “Register” after you have filled everything out

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## Step 6

After the initial registration of your PAuS ID Account, your screen will look like this. Please save the PAuS information (PAuS username and password) that you have been given. Press the “unduh” or “download” button to save the PAuS information in PDF Format.

The screenshot shows the 'Padjajaran Authentication System' interface. On the left, a progress bar indicates the registration steps: 'Pilih Registrasi', 'Pemeriksaan', and 'Pendaftaran' are completed with green checkmarks, while 'Selesai' is marked with a flag icon. The main content area is titled 'Mahasiswa' and displays the following information: 'Terima kasih telah mendaftarkan akun Padjajaran Authentication System. Berikut detail akun anda :', 'Nama: MOHD AKRAM FAYEK EL ASHI', 'PAuS Name: mohd15001', and 'Password: - tidak ditampilkan -'. There is a 'Kembali' button at the top right and a 'Sign In' button at the bottom right.

## Step 7

Go back to the PAuS Website: <https://paus.unpad.ac.id/>

The screenshot shows the PAuS website login page. On the left, there is a 'PASS WORD UPDATE' banner with the text 'Wajib ganti password tiap 3 bulan demi keamanan email Anda.' and a 'Support Center' link. The main login area includes fields for 'PAuS Name', 'Password', and 'Captcha' (with a refresh button). Below these fields are buttons for 'Login', 'Registrasi Baru', and 'Lupa PAuS Name/Password'. At the bottom, there is a 'Helpdesk DPSI' section with contact information for Bandung and Jatinangor, and an 'Email:' section with support@unpad.ac.id and studentsupport@unpad.ac.id.

## Step 8

Enter your PAuS username and password that has been given to you along with the captcha code then press the “Sign in” or “Log in” button

This is a close-up view of the login form. It features a 'Login' heading, input fields for 'PAuS Name', 'Password', and 'Captcha' (with a refresh button). Below the fields are three buttons: a blue 'Login' button, a grey 'Registrasi Baru' button, and a red 'Lupa PAuS Name/Password' button.

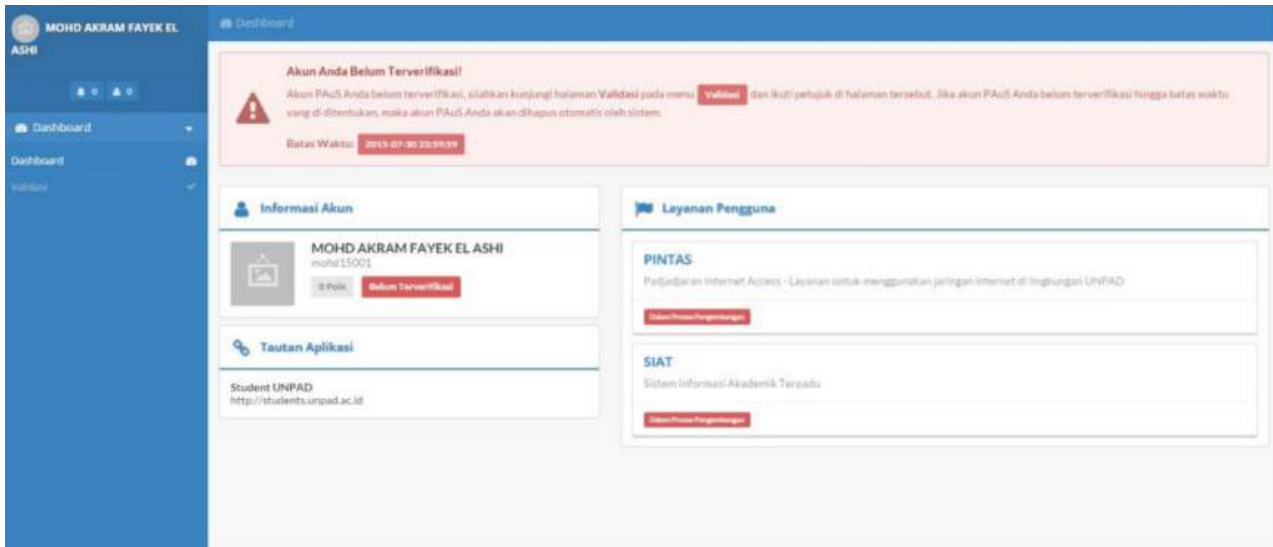
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## Step 9

After logging in, the application authorization page or “Halaman Otorisasi Aplikasi”, which contains information about the account name and notification to the user about the Padjadjaran Internet Utility access request. Press the “izinkan” or “Allow” button. This is what your PAuS ID account page will look like after the authorization process.

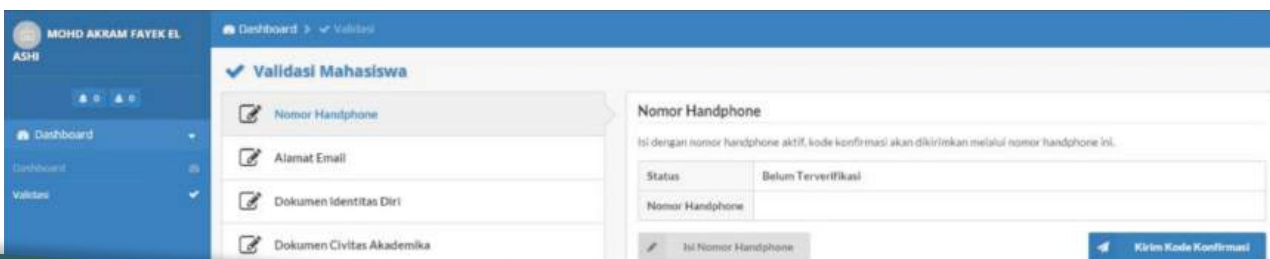


## Step 10

Click “Validasi” or “Validate”.

## Step 11

PAuS ID accounts must be validated within the set time limit, which is a maximum of 7 days after initial registration. This is the validation menu display. Here, you will need to verify your mobile phone number, verify your email, upload your identity document, and upload your academic document.



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## Verify your mobile phone number

1. Press the “Nomor Handphone” or “Mobile Phone Number” button in the validation menu to verify the mobile number.
2. Please fill in your mobile phone number by pressing the “isi Nomor Handphone” or “Fill in Mobile phone number” button.

The screenshot shows a user interface for 'Validasi Mahasiswa'. The user is MOHD AKRAM FAYEK EL. The menu includes options for 'Nomor Handphone', 'Alamat Email', 'Dokumen Identitas Diri', and 'Dokumen Civitas Akademika'. The 'Nomor Handphone' option is selected, leading to a form with a status of 'Belum Terverifikasi' and a 'Kirim Kode Konfirmasi' button.

3. Fill in your mobile phone number and click the green button when you're done.

The screenshot shows the 'Nomor Handphone' form. The number '081121141112' is entered in the input field. At the bottom, there are two buttons: 'Tutup' (red) and 'Simpan' (green).

4. After filling in your mobile phone number, please press the “Kirim Kode Konfirmasi” or “Send confirmation code” button to confirm your number.
  5. After pressing that button, the system will automatically send an SMS to the registered mobile phone number containing the confirmation code.
- \*if within 1x24 hours, the confirmation code has not been sent, please click the “Kirim Kode Konfirmasi” or “Send confirmation code” button again.

The screenshot shows the 'Nomor Handphone' form after submission. The status is 'Belum Terverifikasi' and the number '081121141112' is displayed. There is a 'Ganti Nomor Handphone' button and a 'Kirim Kode Konfirmasi' button.

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## Verify your mobile phone number

To confirm the code that has been sent via sms, please access the page: <https://pintu.unpad.ac.id/confirm> . Please enter your registered mobile phone number, confirmation code from the SMS you received, and the Captcha code. Click the “konfirmasi” or “confirmation” button.

**Kode Konfirmasi**

Masukan Alamat Email / No Handphone yang mendapatkan Kode Konfirmasi beserta Kode Konfirmasinya.

Alamat Email / No Handphone

Kode Konfirmasi

Captcha

**Konfirmasi**

When your mobile phone number has successfully been verified, your screen will show the following.

**Kode Konfirmasi !**

**Konfirmasi Berhasil**  
Nomor Handphone dengan nomor 081121141112 telah dikonfirmasi.

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## Verify your email address

1. Press the “Alamat Email” or “Email Adress” in the validation menu to verify your email address.
2. Please fill in your email address by clicking the “Isi Alamat Email” or “Fill in email address” button.

The screenshot shows a user interface for 'Validasi Mahasiswa'. On the left, a navigation menu has 'Validasi' selected. The main content area has a sub-menu with 'Alamat Email' highlighted. To the right, there is a form for 'Nomor Handphone' with a status of 'Belum Terverifikasi' and a 'Kirim Kode Konfirmasi' button.

3. Enter an active and valid email address. and click the green button when you're done.

The screenshot shows the 'Alamat Email' form. The text 'pitawati@gmail.com' is entered in the input field. Below the input field are two buttons: 'Tutup' (red) and 'Simpan' (green). The 'Simpan' button is highlighted.

4. After filling in your email address, please press the “Kirim Kode Konfirmasi” or “Send confirmation code” button to confirm your email address.
5. After pressing that button, the system will automatically send a confirmation code via the registered email address.

\*if within 1x24 hours, the confirmation code has not been sent, please click the “Kirim Kode Konfirmasi” or “Send confirmation code” button again.

The screenshot shows the 'Alamat Email' form with the 'Kirim Kode Konfirmasi' button highlighted. The status is 'Belum Terverifikasi' and the email address field is empty. There is also an 'Isi Alamat Email' button.

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## Verify your email address

To confirm the code that has been sent via email, please access the page: <https://pintu.unpad.ac.id/confirm> . Please enter your registered email address, confirmation code from the email you received, and the captcha code. Click the “konfirmasi” or “confirmation” button.

**Kode Konfirmasi**

Masukan Alamat Email / No Handphone yang mendapatkan Kode Konfirmasi beserta Kode Konfirmasinya.

Alamat Email / No Handphone

Kode Konfirmasi

Captcha

**Konfirmasi**

When your email address has successfully been verified, your screen will show the following.

**Kode Konfirmasi !**

**Konfirmasi Berhasil**  
Email dengan alamat hsaripudin@gmail.com telah dikonfirmasi.

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## Validation of Personal Identity Documents

Validasi Mahasiswa

- Nomor Handphone
- Alamat Email
- Dokumen Identitas Diri**
- Dokumen Civitas Akademika

**Dokumen Identitas Diri**

Upload hasil scan dari dokumen identitas diri berupa KTP atau Paspor Anda. Jika anda belum memiliki keduanya, dapat digantikan dengan Kartu Keluarga.

Status	Belum Terverifikasi
File Dokumen	

**Catatan:**

- Ukuran file tidak boleh melebihi 200Kb
- Jenis file yang diizinkan: ".jpg" dan ".png"

Unggah Dokumen

1. Select the “Dokumen Identitas Diri” or “Personal Identity Documents” menu to upload your passport.
2. Press the “Unggah dokumen” or “upload document” button and upload the file of your passport in jpg or png form. The file should not be bigger than 200kb.

Validasi Mahasiswa

- Nomor Handphone
- Alamat Email
- Dokumen Identitas Diri
- Dokumen Civitas Akademika**

**Dokumen Civitas Akademika**

Upload hasil scan dari dokumen civitas akademika Universitas Padjadjaran berupa KTM, KarPeg, atau Surat Kontrak Anda.

Status	Belum Terverifikasi
File Dokumen	

**Catatan:**

- Ukuran file tidak boleh melebihi 200Kb
- Jenis file yang diizinkan: ".jpg" dan ".png"

Unggah Dokumen

3. Select the “Dokumen Civitas Akademika” or “Academic Community Documents” menu to upload your KTM (Student ID Card)
4. Press the “Unggah dokumen” or “upload document” button and upload your KTM (Student ID Card) in jpg or png form. The file should not be bigger than 200kb.

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## The PAus ID account validation process has been completed.

The account and documents that have been uploaded will be verified by the PAus ID Verification operator according to a predetermined time, which is 7 days after the validation process. If the time limit has been reached, the account will be deleted.

Dashboard > Validasi

### Validasi Mahasiswa

- ✓ Nomor Handphone
- ✓ Alamat Email
- ✓ Dokumen Identitas Diri
- ✓ Dokumen Civitas Akademika

#### Nomor Handphone

Isi dengan nomor handphone aktif, kode konfirmasi akan dikirimkan melalui nomor handphone ini.

Status	Terverifikasi
Nomor Handphone	0811221141112

Registrasi Tambahan

- > Akun Staff/Dosen  
Untuk mendaftar sebagai akun Staff/Dosen sehingga akun dapat memiliki akses sebagai Staff/Dosen
- > Akun Mahasiswa  
Untuk mendaftar sebagai akun Mahasiswa yang berasal dari akun Alumni, Staff atau Dosen sehingga akun dapat memiliki akses sebagai Mahasiswa

When the PAus ID account has been verified, there will be a notification sent to each user's PAus ID account page and the account can already be used to obtain services offered by Universitas Padjadjaran.

You will also get a notification on your PAus ID account confirming that your account has been verified.

### Notifikasi

Notifikasi Utama

Notifikasi Layanan

- ✖ Akun Anda telah terverifikasi  
2 tahun yang lalu
- ✖ Dokumen Identitas Diri ditolak  
2 tahun yang lalu

1

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**Akun Anda telah terverifikasi**  
2 tahun yang lalu  
Yth ISTIQOMAH

Anda sudah terverifikasi. Silahkan menggunakan layanan-layanan Universitas Padjadjaran yang tersedia.  
Terima Kasih.

2022-09-28 11:45:01

You can now activate your campus email by clicking “aktif” or “activate”.

And you can activate “PINTAS”, an Unpad facility that will allow you to connect to wifi connections across the campus, by clicking “aktif”.

You can also activate your access to E-journals, by clicking “aktif”.

### Layanan Pengguna

**Email @mail.unpad.ac.id**  
Layanan email resmi bagi mahasiswa dan alumni UNPAD.  
Aktif Akun Mahasiswa istiqomah22002@mail.unpad.ac.id

**PINTAS**  
Padjajaran Internet Access - Layanan akses jaringan internet di Lingkungan Universitas Padjadjaran  
Aktif istiqomah22002

**Blog**  
Layanan Blog UNPAD  
Titah Aktif

**E-journal**  
Layanan E-Journal Universitas Padjadjaran  
Aktif

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